

Virginia Weller. Second - Debbie Short. Voting in favor of the motion: Virginia Weller, Deborah Short, Kimberly Hughes, Aaron Moore and Tamara Skis. Motion carried by unanimous vote.

- 10.13 Fee Schedule Update - Aaron Moore advised that the Town's building fee is about 450% higher than the County's fee for the same. There was discussion about whether or not the Town would consider changing it. Virginia Weller asked Aaron Moore what his suggestion would be. Aaron Moore advised that it's not necessarily something that needs to be changed today. Aaron Moore advised that he intends to work with the current developers to bring them into Town as they are already being built. He also advised that this isn't necessarily going away, but needs to be considered for change in the future.

11. New Business:

- 11.1 Reorganization of Committees - Tamara Skis left it on the agenda to see if there were any additional members to add to the Planning Commission. Kim Hughes advised that they had one person, but needed one more to ensure an uneven number of people.
- 11.2 Delaware COVID Policy - As of July 13th, the restrictions on Covid were scheduled to lift. Tamara Skis advocated to go in-person to prevent unintentional alienation of people who may not have the technical savvy to participate online. Motion to go back to regular meetings at the fire hall, as permitted by the governor. - Virginia Weller. Second - Debbie Short. Voting in favor of the motion: Virginia Weller, Deborah Short, Kimberly Hughes, Aaron Moore and Tamara Skis. Motion carried by unanimous vote.
- 11.3 Shorts Annexation Proclamation - Aaron Moore was working with Mr. Short to get the Annexation Proclamation completed. Aaron Moore asked that a public hearing be posted. There was some discussion about the timing and availability of the council members. In the end, the decision was made to wait for the payment from the property owner for annexation fees. Motion to table the short annexation proclamation until the next town hall meeting. - Tamara Skis. Second - Aaron Moore. Voting in favor of the motion: Virginia Weller, Deborah Short, Kimberly Hughes, Aaron Moore and Tamara Skis. Motion carried by unanimous vote.
- 11.4 Maintenance Equipment Replacement - Aaron Moore suggested using some of the impact fees to get new equipment for the maintenance staff. Currently, staff are using their own personal tools to complete work. Aaron Moore requested 60 days to review the tooling with the staff, and then come back to Council with recommendations on what to purchase. Motion for Councilman Moore to work with our maintenance staff to come up with a list of needed items and their pricing for equipment - Tamara Skis. Aaron Moore asked that the motion be amended to include that impact fees would be used to pay for the list. Tamara Skis advised that once the list generated and purchase granted, the specification of what money is allocated for the work can be determined. Second - Virginia Weller. Voting in favor of the motion: Virginia Weller, Deborah Short, Kimberly Hughes, Aaron Moore and Tamara Skis. Motion carried by unanimous vote.
- 11.5 Derelict Housing - Aaron Moore was concerned about the house at 2581 North Old State Road, where the roof is collapsing as well as the front porch. He wanted to know how the Town could do about the property. Craig Eliassen asked if the Town had a condemnation ordinance. Neither Kim Hughes nor Aaron were able to find it. Craig Eliassen advised a review with Sussex County. Motion that the town contact Andy Wright from Sussex County and have him come out and do an inspection - Aaron Moore. Second - Debbie Short. Voting in favor of the motion: Virginia Weller,

Deborah Short, Kimberly Hughes, Aaron Moore and Tamara Skis. Motion carried by unanimous vote.

11.6 2022 Budget - Kim Hughes had just given Aaron access to the the reports and still had to put him on the bank account. Aaron Moore showed some preliminary figures that indicated that the revenue has been down due to Covid pandemic. Aaron Moore advised that without the grants that the Town receives, there is only \$900 in the budget after salaries. The majority of the funds that come in are to pay Town employee's salaries. Aaron Moore advised that some tough conversations were on the horizon as the Town moves through the budget process. Motion to transfer the ten thousand dollars from the realty to transfer tax to the police fund to continue paying payroll. - Tamara Skis. Second - Virginia Weller. Voting in favor of the motion: Virginia Weller, Deborah Short, Kimberly Hughes, Aaron Moore and Tamara Skis. Motion carried by unanimous vote.

11.7 Speed Limits in Town - Debbie Short discussed the Town speed limits. She has witnessed many people speeding on the roads around town. Debbie Short requested permission to talk to the local representatives about getting the speed limits within town lowered. There was discussion about the goal of the ask, where Debbie Short advised that she just wanted to deter speeders. Craig Eliassen advised that it would be within the town's ability to lower. Craig Eliassen advised he was interested to see what the local representatives had to say. Tamara Skis recommended that Debbie Short start a petition prior to meeting with the representatives in order to show the representatives that other residents agreed that this was an issue. Debbie Short advised that she would start the petition as a private resident.

11.8 Ordinance Update - Debbie Short and Virginia Weller advised that they wanted to work on updating the ordinances. Aaron Moore advised that they would have to go through the meeting minutes of decades to figure out when items went into action and what has since been rescinded. Aaron Moore advised that this is something the Town may have to hire a contract specialist to work through to get accurate information. Tamara Skis advised that if this is something that Debbie Short felt strongly about, it might be worth getting a quote to see how much these services would cost.

11.9 Bank Account for Annexation - Kim Hughes suggested that a separate account be set up for the annexation fees. Aaron Moore asked for clarification that this was specifically for the escrow fees associated with annexation. Motion the Town establish a separate escrow bank account for the various escrow fees. - Aaron Moore. Second - Tamara Skis. Voting in favor of the motion: Virginia Weller, Deborah Short, Kimberly Hughes, Aaron Moore and Tamara Skis. Motion carried by unanimous vote.

12. Correspondence: Kim Hughes read the correspondence. A resident wanted to do a Lawn Mower Convoy. Another resident complained of a rodent infestation in Ingram Village. Some discussion was had about the responsibility the Town had. Craig Eliassen advised not to get involved since it is not clear where the infestation originated.

13. **Recognition of Visitors:** No Visitors requested to be recognized.

14. **Executive Session:** No Executive Session

15. **Adjournment:** Motion to adjourn – Aaron Moore. Second – Tamara Skis. Voting in favor of the motion: Virginia Weller, Deborah Short, Kimberly Hughes, Aaron Moore and Tamara Skis. Motion carried by unanimous vote.

Meeting adjourned at 10:14 pm

Kim Hughes
President

9-1-2021
Date

Tamara Skis
Secretary/Councilmember

Sept 1, 2021
Date

